

**JOB DESCRIPTION
MURFREESBORO POLICE DEPARTMENT
POLICE OFFICER**

1. JOB TITLE: POLICE OFFICER

2. DEFINITION: A Police Officer is a front-line law enforcement position. A Police Officer must be a person of integrity who can exercise independent judgement in stressful situations and who is able to perform physically demanding tasks. The employee will be responsible through the chain of command to the Police Chief. All employees are responsible to the City Manager. This position is classified as Non-Exempt for the purpose of the Fair Labor Standards Act, as having a possible occupational exposure to bloodborne pathogens, and as Safety Sensitive; the employee is subject to pre-employment, reasonable suspicion, post-accident (incident), random, promotion and transfer, return to duty and follow-up drug and alcohol testing.

3. EQUIPMENT/JOB LOCATION:

- a. The employee will operate law enforcement equipment including police vehicles with all emergency equipment, mobile radios, hand-held radios, recorders, fingerprint equipment, cameras, video camera, copy machine, fax machine, personal computer and peripheral equipment, radar equipment, and both lethal and non-lethal weapons such as pistols, rifles, shotguns, ASP batons and OC spray.
- b. Work will generally be performed within the Murfreesboro city limits in a smoke-free environment. The employee will be exposed to all types of weather, some of which may be inclement. Work may involve exposure to dangerous conditions and situations.

4. ESSENTIAL FUNCTIONS OF THE JOB:

- a. Protects persons and property in routine and emergency situations.
- b. Preserves the peace by using lawful authority to manage and defuse conflict situations.
- c. Provides information and assistance to members of the public.
- d. Understands and validly enforces federal and state laws and local ordinances while exercising good judgment and reasonable discretion.
- e. Independently patrols assigned areas so as to prevent and detect crime.
- f. Investigates accidents and crimes.
- g. Issues citations and arrest warrants and conducts searches of persons and property.
- h. Pursues fleeing suspects on foot and successfully apprehends them.
- i. With exercise of reasonable force, subdues and maintains physical control over violent or uncooperative suspects.
- j. Prepares complete and accurate records as necessary.
- k. Testifies in court proceedings.
- l. Safely and appropriately operates motor vehicles and department-issued equipment.

- m. Carries and, as necessary, uses firearms and other defensive weapons in accordance with official training.
- n. Works cooperatively with peers and supervisors.
- o. Understands and follows city and departmental rules, policies, procedures and general orders.
- p. Sits, stands, stoops, walks, runs intermittently.

5. ADDITIONAL EXAMPLES OF WORK PERFORMED:

- a. Performs other duties and special projects as assigned.

6. REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- a. Must meet all lawful qualifications established by Tennessee State Law, T.C.A. Section 38-8-106, and as same may be amended.
- b. Must be at least 21 years of age.
- c. Must possess a driver's license valid in the state of Tennessee with the ability to safely operate a motor vehicle.
- d. Be a citizen of the United States.
- e. Submit to and pass drug and alcohol screening.
- f. Be a high school graduate or possess equivalent.
- g. Must not have been convicted of, pleaded guilty to or entered a plea nolo contendere to any felony charge or to any violation of any federal or state laws or City ordinances relating to force, violence, theft, dishonesty gambling, liquor or controlled substances. (While these are absolutely disqualifying, other violations of the law must also be disclosed and may result in non-selection.)
- h. Not have been released or discharged under any other than honorable discharge from any of the Armed Forces of the United States.
- i. Have a good moral character as determined by a thorough investigation conducted by the Murfreesboro Police Department.
- j. Have been certified by a Tennessee Licensed Health Care Provider qualified in the psychiatric or psychological fields as being free from any disorder, as set forth in the current edition of the DSM that would, in the professional judgment of the examiner, impair the subject's ability to perform any essential function of the job.
- k. Pass a physical examination by a licensed physician selected by the City of Murfreesboro upon offer of employment.
- l. Must meet minimum visual requirement of 20/30 each eye corrected and have sufficient visual acuity to act to protect self and others in emergency situations uncorrected.
- m. Pass a pre-employment physical agility test.
- n. Possess the physical ability to run and the strength to apprehend law violators.
- o. Possess the ability to safely use firearms and qualify with a minimum score of 70.
- p. Possess the temperament and good judgment to effectively and diplomatically deal with all members of the public, including those who are irate and unreasonable.

- q. POST Certification or knowledge or experience in the law enforcement field preferred.
- r. Ability to comprehend and speak a language in addition to English preferred.
- s. Possess awareness of the cultural diversity of department and community.
- t. Ability to work various shifts, flexible hours and holidays as needed. Some overtime may be required.
- u. Reports for work on time and performs duties for an entire workday.
- v. Ability to obtain POST certification and complete department field training program within one (1) year.

**Non-Exempt
Safety Sensitive
May 12, 2005**